

December 12, 2008

BDMD FTP Connection Information

FTP Site Address: <ftp.bdmd.com> or 216.37.29.115

FTP Site Username: Provided by your BDMD project contact.

FTP Site Password: Provided by your BDMD project contact.

Download and install the FileZilla FTP Client from: <http://filezilla-project.org/>

Once installed, open FileZilla FTP and follow these steps to connect:

1. Click File.
2. Select the first option: 'Site Manager.'
3. A window will open called 'Site Manager.' On the left you see a yellow folder that says 'My Sites' and on the right you see the site details.
4. Down in the lower left hand corner click the button that says 'New Site.' A new FTP site connection will appear; name this connection 'BDMD.' You will now be able to enter all of your information into the site details on the right hand side.
5. Enter all of your information into 'Site Details':
 - Host: <ftp.bdmd.com>
 - Port: 21
 - Server Type: FTP
 - Logon type: Set to 'Normal'
 - User: enter the username provided by your BDMD project contact
 - Password: enter the password provided by your BDMD project contact
6. Click 'Connect' to save this connection and immediately connect to the site.

****If you require assistance beyond the scope of this document with connecting to the BDMD FTP Site please check with your local Information Systems Manager or Technology Advisor.****
